



REDLANDS UNIFIED SCHOOL DISTRICT

FIELD TRIPS AND EXCURSIONS CAFETERIA NOTIFICATION

If you have a field trip planned, the following steps are necessary in order for the cafeteria to fill your needs:

1. Review parent permission slips and list the students who are requesting a meal in the chart below (or attach a class roster with students' names highlighted). If parent indicates a food allergy, write the information next to the student's name.
2. Turn in Cafeteria Notification form and list/roster at least seven (7) days before the trip.
3. On day of the field trip pick up the form, list/roster, and meals from the cafeteria.
 - ✓ As sack lunches are distributed check off each student's name as he or she receives a meal.
 - ✓ At the end of the day return the form and any unused meals to the cafeteria.

ELEMENTARY SCHOOL SACK LUNCH ORDER

Requesting teacher: _____ Field Trip _____
 Date(s): _____ Departure Time: _____
 Time Lunches Will Be Picked Up: _____

STUDENT NAMES
 (or attached class roster)

| STUDENT NAME ✓ WHEN MEAL GIVEN | STUDENT NAME ✓ WHEN MEAL GIVEN |
|-----------------------------------|-----------------------------------|
| 1. _____ | 16 _____ |
| 2. _____ | 17 _____ |
| 3. _____ | 18 _____ |
| 4. _____ | 19 _____ |
| 5. _____ | 20 _____ |
| 6. _____ | 21 _____ |
| 7. _____ | 22 _____ |
| 8. _____ | 23 _____ |
| 9. _____ | 24 _____ |
| 10. _____ | 25 _____ |
| 11. _____ | 26 _____ |
| 12. _____ | 27 _____ |
| 13. _____ | 28 _____ |
| 14. _____ | 29 _____ |
| 15. _____ | 30 _____ |